



Acton Memorial Library Foundation

Endowment Fund Donation Form

Enclosed is a donation in the amount of _____ to the Acton Memorial Library Foundation
Endowment Fund

Please circle one in honor of in memory of in appreciation of in recognition of
person's name: _____

on the occasion of *Please circle one or print the exact wording you would like us to use:*

anniversary birthday graduation other occasion (specify below)

Examples:

In appreciation of the after-school help Mrs. Ortiz gave to our son, Theo, in arithmetic.

In honor of Pat Hancock's 75th birthday.

In memory of all war veterans from Acton, Massachusetts.

In recognition of Suzanne Meade's work on the Celebration Committee.

Your name: _____

Your address: _____

Your phone or email, in case we have questions: _____

If this is a group donation, please identify the group (such as "Parents of Hogwarts Day Care Center") and
identify an individual we can contact in case of questions. _____

You will be sent a receipt for your donation. If you would also like us to send an acknowledgment card to
the person being honored or the family of person being remembered, please provide name and address:

Name: _____

Address: _____

Donation amounts are confidential, unless you request otherwise. Please initial here if you would like the
honoree to know the amount of the donation: _____

All donations are recorded in the Donor Book in the Library. Donations of \$1000 and over will also be
acknowledged on a plaque in the Library unless you request anonymity. All contributions are tax deductible.

Checks made out to the **AMLF Endowment Fund**, may be sent to:

AMLF P.O. Box 2781 Acton, Massachusetts 01720

To donate other financial assets (stocks, bonds, etc.), please contact us for details: send email to
info@actonmemoriallibraryfoundation.org, or call Suzanne Shanahan at 978-263-4857.